RETURN FORM

To: The Garden Furniture Centre Ltd

Yew Tree Farm Craft Centre

Wootton Wawen

West Midlands

B95 6BY

Phone: 01564793652 Option 2

Email: customerservices@gardenfurniturecentre.co.uk

I hereby give notice that I, _____, wish to return my order, which I received on _____.

Order Number	Item(s) Being Returned	Reason For Return

Customer address: _____

_____

Signature of customer: _____

Date: _____

Returning Unwanted Items

If you no longer want the item, you have **14 days** from the date of delivery to either:

	Return via courier	**Pre-arranged collection**
Step 1	Fill out this form	Fill out this form and email it to customerservices@gardenfurniturecentre.co.uk and let us know you'd like it collected
Step 2	Package up your return with the form inside the parcel	Package the item and wait for a collection date to be issues to you by our team
Step 3	Take the parcel to your local courier and pay for postage to the address above for a **full refund**	We will collect the item at a **15% fee**

Reporting Damaged Items

If your item arrives damaged, please report this within **14 days** by emailing **customerservices@gardenfurniturecentre.co.uk**.

Please include the following details:

- A photo of the damage
- Your full name
- Your postcode
- Your order number

If only one part of a set or kit is damaged, please also provide the part number or a photo of the assembly instructions with the damaged part clearly circled.

This will help us identify the correct part and arrange a replacement as quickly as possible.